

KCP SIDDHARTHA ADARSH RESIDENTIAL PUBLIC SCHOOL
Kanuru, Vijayawada – 520 007

JOINING INSTRUCTIONS FOR NEW STUDENTS – 2014-15

Dear Parents,

The KCP Siddhartha School community welcomes you and your child as new members of the family. We are sure, the joining of your child in our school will provide him / her plenty of opportunities to improve upon the skills learnt in the earlier classes.

Please treat this as Grant of Provisional Admission based on the merits of information you have presented about your child in the Registration Form and the amount you have paid for seat reservation. The admission will be confirmed after completing all formalities such as payment of the total fee for the term / year and submission of all required documents listed below.

The classes commence on 9th June. So, you are requested to report to school with your ward on or before **8th June, 2014**.

You are requested to submit the following documents at the school office before joining.

1. Transfer Certificate
2. Progress Report
3. Declaration Form duly signed by the parent and the student.
4. Date of Birth Certificate (attested copy accepted)
5. Five recent passport size photographs.
6. Students from Nepal need to produce a certificate mentioning the Date of Birth as per the English calendar year.
7. Demand Draft for the balance of fee to be paid. (Cash not accepted)

For any reason if you are not able to submit the documents at the time of admission, you will be given time upto 30th June.

For other details, please go through the attachments / relevant pages in the website.

PRINCIPAL

KCP SIDDHARTHA ADARSH RESIDENTIAL PUBLIC SCHOOL
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Check list & Instructions

[For reference while reporting to school]

1. Items to be brought from home:

Sports Shoes	-	1 pair	Black shoes	-	1 pair
White socks	-	5 pairs	Black socks	-	6 pairs
Bath room slippers	-	1 pair	Private dress	-	3 pairs
Vests & under wears	-	6 pairs	Hand kerchiefs	-	6 Nos.
Towels (Bath)	-	3 Nos.	Hair Oil and Comb	-	1 No.
Soap & shampoo	-	1 No.	Tooth paste, brush	-	1 No.
Nail cutter	-	1 No.	Cloth hangers	-	6 Nos.
Trunk box/Suit case	-	1 No.	Lock and key	-	2 Nos.
Blanket	-	1 No.	Pen, pencil etc.	-	1 set.

Extra bags and luggage are not allowed.

2. Items provided by school under uniform on payment:

Uniform for Boys			Uniform for Girls		
Shirts	-	5 Nos	a) Shirts / Tops	-	5 Nos.
Trousers	-	5 Nos.	b) Skirts / Lower	-	5 Nos.
P.T. shorts	-	4 Nos.	c) P.T.Skirts White	-	4 Nos.
Evening Dress	-	5 pairs	d) Evening Dress	-	5 pairs
(Pyjamas & Kurtas / Lalchi)			(Kurthas & Pyjamas)		

3. Items that parents should ensure that the students do not possess:

- a) Deodorants, hair gel, lipsticks and such cosmetics.
- b) Private dresses which are indecent and inappropriate for co education.
- c) Tight fittings, Sleeveless tops, short tops etc.
- d) Gold and costly ornaments, watches, currency etc.
- e) Walkman, iron box, cell phones, video games, toys etc.

Items listed above, if found in the possession of the student, will be confiscated and parents and students will not have any claim over the confiscated items.